

Dear parents /guardians,

**By the grace of the Almighty God, we all are safe and leading our lives happily. The Covid 19 pandemic has taught us many good as well as bad lessons. Now, it is up to us to take the good lessons and change our attitudes.**

**REPORT CARDS:** The report cards of the First Semester examinations have been issued to you. The Second semester has already begun. The online classes are going on smoothly and the teachers are sending the study materials and the videos to your wards through whatsapp. You are to ensure that your wards copy the study materials in the respective class work copies and learn them regularly.

**TUITION FEES:** It has been brought to our notice that a good number of parents have cleared the tuition fee of their wards and they have collected the REPORT CARDS. Only a few parents have not yet cleared the tuition fee and they have not collected the report cards of their wards. **The students, who have not cleared the tuition fee till July and have not collected the report cards, will not be permitted to give the second semester examinations and the teachers will not accept their assignments for the second semester.**

**Second Semester:** Since we are not able to take the weekly tests, it has been decided to give two assignments of 30 marks (fifteen marks each) for Std: I- VIII and two assignments of 10 marks each for LKG& UKG and Std: IX –X. These two assignments are to be done separately in loose sheets of paper. **Name, Class, Section, Roll Number, Id number, Name of the subject and the assignment number must be written clearly on the first page. The first set of assignment topics are sent now. The second set of assignment topics will be sent to you after a week. However, both the assignments will be collected on a particular day. The date and time of submission of the assignments will be notified to you latter.** The semester examinations will be of 50 marks for LKG& UKG, 70 marks for Std: 1-VIII and 80 marks for Std: IX. It is mandatory for all students to appear in the second semester examinations to be promoted to the higher class, especially those who did not appear in the first semester examinations.

**Promotion policy:** Promotion will be granted only to those students who have given their SEMESTER EXAMINATIONS (At least one semester examinations) and those students who have cleared/will clear the tuition fees from March 2020 to February 2021 by Saturday, 13th February 2021. The others will have to repeat the same class for another year.

**Adjustment of Annual Fees:** The Management of De Nobili Schools has decided to adjust the annual fees against the tuition fee dues for LKG-VIII from November, 2020. However, the costs of the School diary; Fee Card and the Cursive writing book will be deducted from the annual charges. The Annual fee adjustment will be done only to those parents who have cleared the tuition fee dues till October 2020. The parents who have paid the annual fees (LKG-VIII) are requested to contact the fee counter for adjustment from 9th November, 2020.

**NEW LKG & UKG ADMISSION FORMS:** Application forms for admission to new LKG and UKG for the academic session 2021-2022 will be available at the school fee counter from Monday, 23<sup>rd</sup> November 2020 to Thursday, 17<sup>th</sup> December 2020 between 8.00A.M and 10.30 A.M on payment of Rs-500/.

Wish you all **A JOYOUS DIWALI AND CHHATH PUJA.**

**Mr.G.Thomas Kennedy**

**Principal**